Diocesan Memorandum

Prot. No. C-71/2017 *March, 2017*

Secretariat/Department	***Page***
Office of the Bishop	***50***
Human Resources	***55***
Chancery	***55***
Catholic Community Foundation	***57***
Finance and Legal	***59***
Clergy and Religious	***60***
Parish Life and Development	***61***
Catholic Charities Corporation	***68***
Miscellaneous	***72***

The Diocesan Memorandum is published monthly as a service to clergy, religious and lay leadership in the Diocese of Cleveland.

The deadline for the next Diocesan Memo is the tenth of this month.

*** The Diocesan Memorandum is now on the WEB for your convenience. Enter the Cleveland Catholic Diocese website anytime at http://www.dioceseofcleveland.org and just click on the tab marked "Diocesan Memorandum.*

Office of the Bishop

COLLECTIONS:
CATHOLIC RELIEF SERVICES COLLECTION
26 MARCH 2017

The CRS Collection is one of the twelve national collections established by the bishops of the United States so that, by combining resources, we can more effectively carry out the global mission of the Church. It offers Catholics a convenient opportunity to help more than 100 million people at home and abroad through a charitable contribution during Mass. The CRS Collection supports six Catholic organizations (*Catholic Relief Services; USCCB's Department of Justice, Peace, and Human Development; USCCB's Migration and Refugee Services; Catholic Legal Immigration Network, Inc.; USCCB's Secretariat for Cultural Diversity in the Church; and the Holy Father's Relief Fund*) that advance the international social ministry of the Catholic Church.

The CRS Collection is taken up in the Cleveland Diocese on Laetare (or "Rejoice") Sunday, the 4th Sunday of Lent (March 26, 2017).

If you are interested in learning more please contact CRS Diocesan Director Kelly Davis at 440-943-7612 or kdavis@ccdocle.org.

CRS Rice Bowl

CRS Rice Bowl is a faith formation program that provides resources for use in parish and school community settings, with complementary materials for families to foster their faith life at home. By participating in the traditional Lenten practices of prayer, fasting, and almsgiving through CRS Rice Bowl, Catholics in the U.S. are making a positive difference in the lives of our brothers and sisters who are most in need. CRS Rice Bowl contributions support projects that assist the poor both overseas and here in the United States. 75 percent of CRS Rice Bowl contributions are sent to Catholic Relief Services and help fund development projects overseas that help increase and maintain communities' access to food. 25 percent of the contributions fund local poverty and hunger alleviation programs in the Diocese of Cleveland through the Catholic Charities Emergency Hunger and Shelter Fund. CRS Rice CRS Rice Bowl begins on Ash Wednesday, March 1, 2017; and ends with Easter Sunday, April 13, 2017.

If you are interested in learning more please contact CRS Diocesan Director Kelly Davis at 440-943-7612 or kdavis@ccdocle.org.

ONE-TIME SPECIAL SECOND COLLECTION

The Catholic Diocese of Cleveland and dioceses across the country have been asked by the leadership of the United States Conference of Catholic Bishops to hold a one-time special second collection to support the mosaic ornamentation of the Trinity Dome, the crowning jewel of the Basilica of the National Shrine of the Immaculate Conception. The National Shrine has been a century in the making since the laying of its foundation stone in 1920. This collection will provide the faithful with an opportunity to contribute to the legacy begun by their ancestors, to include honoring their Catholic heritage and entrusting themselves and their families to the Mother of God.

This one-time special collection will take place the weekend of **April 29-30, 2017** here in the Diocese of Cleveland.

2017 DIOCESAN EVENING OF CONFESSION

After consultation with more than half the pastors and parishes we will continue the practice of holding the "Evening of Confession" two weeks following Ash Wednesday from 5:00-8:00 p.m. For your planning purposes, the 2017 "Evening of Confession" will be:

Wednesday, 15 March 2017

The date is exactly two weeks after Ash Wednesday which is 1 March 2017 with Easter scheduled on 16 April 2017.

Also, I wish to encourage all of our parishes to schedule a Penance Service during Lent and maintain the regular parish schedule throughout Lent. Please see various resources for parishes at http://www.welcomecatholics.com/.

TRIBUNAL

2017 FIRST STEP PROGRAMS

To date, we have had the privilege of meeting almost 1900 people through the First Step Program. Our thanks go out to the priests, deacons, and pastoral ministers who have supported and encouraged individuals though this process. We are pleased to be able to continue this important evangelization aspect of our ministry. Your assistance in publicizing these programs is much appreciated. Please refer to the Tribunal website (www.dioceseofcleveland.org/tribunal) for testimonials about the program from past participants that might be helpful when publicizing the programs. **In addition, please remember to pass on the fact that the Tribunal no longer requests any fees for cases**.

The participants attend the general meeting, and follow-up with their procurator to submit the case. Participants will answer the First Step questionnaire (twelve questions) and gather the required paperwork. When they meet with their procurator, the procurator will ensure that all required information has been completed and submit the case to the Tribunal. **The procurator must be certain that the First Step questionnaire, showing the watermark, is included with the petitioner's answers. If the watermarked questionnaire is not included, the case will be returned to the procurator.**

In any endeavor, taking the "first step" is always the most difficult. The First Step Program helps individuals to navigate the path of healing and closure.

The schedule for the general meetings in 2017 is:

- Tuesday, 21 March 2017, at St. Peter Parish, Lorain, at 7:00 p.m.
- Tuesday, 16 May 2017, at St. Mary Parish, Chardon, at 7:00 p.m.
- Tuesday, 12 September 2017, at St. Paul Parish, Akron, at 7:00 p.m.
- Tuesday, 10 October 2017, at St. Ambrose Parish, Brunswick, at 7:00 p.m.

Please see the bulletin announcement section for an announcement which can be used to publicize these meetings. Thank you for your assistance.

For more information check our website:
www.dioceseofcleveland.org
Or call the Tribunal: 216-696-6525/800-869-6525, ext. 4000

OFFICE FOR WORSHIP

LITURGICAL CALENDAR UPDATE - PRIESTHOOD ORDINATION

On Friday, 19 May 2017, at 7:00 p.m. Bishop Thomas will ordain men to the presbyerate. This is a revised date and time. You may download a revised Liturgical Calendar from the right hand Liturgy section of the Office for Worship website http://www.dioceseofcleveland.org/worship/

The Clergy, religious and lay faithful of the Diocese of Cleveland are cordially invited to attend this celebration held at the Cathedral of St. John the Evangelist, 1007 Superior Ave. E., Cleveland, OH.

NEW MASS SETTING FOR DIOCESAN USE – MASS OF ST. FRANCES CABRINI, KEVIN KEIL, OCP

After consultation with diocesan parish directors of music and the Office for Worship, **a new Mass setting for diocesan use has been chosen – the Mass of St. Frances Cabrini, composed by Kevin Keil, published by OCP**. https://www.ocp.org/en-us/collections/dg/27

All parishes and institutions are asked to teach this Mass setting, particularly the Gloria, to their congregations during the 2017 liturgical year. Diocesan celebrations will begin incorporating the Mass of St. Frances Cabrini after 1 March 2017.

Please remember, there is no limit to the number of Mass settings that a parish may learn and sing. Parish music directors are free to choose whatever musical settings of the Ordinary that they wish to use at their parish in addition to the Mass of St. Frances Cabrini. There is no particular style or genre of music mandated for Catholic worship in the Diocese of Cleveland. We simply ask that the Mass of St. Frances Cabrini be added to your parish repertoire over the coming year, so that singing at diocesan, regional, district, and inter-parish celebrations may continue to be full, conscious, and active.

If your parish does not utilize OCP products and needs assistance in procuring copies of this Mass setting, please contact the Office for Worship.

FALL 2016 /SPRING 2017 EMHC FORMATION SESSIONS

Our office has sent most of the Fall 2016 extraordinary minister of Holy Communion certificates to parishes that responded. If you have not received your certificates yet, please contact our office to inquire about the status.

Spring 2017 sessions are currently being planned and should be announced by the April memo.

2017 RITE OF ELECTION

The Rite of Election and Call to Continuing Conversion will be celebrated at the Cathedral of St John the Evangelist on Sunday, 5 March 2017, in two liturgies, at 2:30 p.m. and at 5:30 p.m. Attendance will be divided by District. The divisions are intended to allow outlying districts adequate travel time, and do not change from year to year. Watch your diocesan email account for more information on the Rite of Election 2017.

PARISH SPEAKER – MIKE AQUILINA

Our Lady of Guadalupe Parish presents Mike Aquilina's presentation: "The Sacrament of Mercy: Lessons on Confession for Today from the Early Church."
Join us on **Monday, 6 March 6 from 7:15-9:00 p.m.** (in the church following 6:30 Mass). Explore the origins of the Sacrament of Reconciliation (or Confession) with a renowned expert of the early Church who will then apply what we know of this ancient practice to our experience today.
There will be a question and answer period toward the end of our time together. Also, there will be an opportunity to purchase signed copies of many of Mike's books.

Mike Aquilina is executive vice-president of the St. Paul Center for Biblical Theology.

2017 EASTER VIGIL

In an effort to assist parishes with yearly planning, Bishop Lennon had authorized a consistent start time for Easter Vigil for the coming years. In consultation with twilight times on Easter Vigil dates for the next decade, **9:00 p.m.** was chosen as the consistent Diocese of Cleveland time to begin the Easter Vigil. **Parish celebrations of the Easter Vigil on Saturday, 15 April 2017, should not begin before 9:00 p.m.**

Human Resources

LABOR LAW POSTERS REMINDER

Federal and State employment laws require that employers post notices in the workplace explaining employees' rights. These notices must be posted in a conspicuous place so that employees and applicants can readily see them (e.g. post in Rectory and School). If the required notices are not posted, employers may be subject to significant penalties and fines. You can ignore the solicitations from vendors to purchase their posters. **All required posters can be found at** http://jfs.ohio.gov/civilrights/posters.stm **at no cost**. Note that each poster must be individually displayed. If it has been awhile since you updated your posters, please go to the site to make sure yours are current as there were several changes last year and this past January. Notices will appear in this Memorandum whenever there is a revised poster available.

Contact Donna Speagle, Human Resources, at (216) 696-6525, ext. 8760 or dspeagle@dioceseofcleveland.org with any questions.

Chancery

WARNINGS: USCCB- RE: COMMUNICATION RECEIVED FROM THE SECRETARIAT OF STATE OF THE HOLY SEE / FRAUDULENT EMAILS AND INTERNET SCAMS

Reverend Monsignor J. Brian Bransfield, General Secretary has informed us that the Secretariat of State of the Holy See requests that all bishops and heads of religious institutes be made aware of current scams executed by way of the fraudulent use of electronic media. To this end, the Secretariat of State conveys the following message to all bishops: There continue to be reports of email and internet scams being attempted using the name and signature of **His Eminence Zenon Cardinal Grocholewski**. The Secretariat of State would like to remind everyone to pay the utmost attention to requests for information or money received via the internet or email, being careful to verify their authenticity and provenance.

CATHEDRAL of ST JOHN the EVANGELIST

PARISH CHOIRS AT CATHEDRAL - LENT 2017

During the seasons of Advent and Lent, nine parish choirs from around the Diocese have accepted the invitation to sing at the Cathedral for a Sunday 5:30 p.m. Mass. This annual invitation to sing at a Cathedral Sunday mass is open to all parish choirs in the Diocese. Participating choirs accepting the invitation this Lent are:

Lent II – March 12	St. Raphael Seraphim Choir *(Bay Village)* – Bill Toler, *director*
Lent IV – March 26	St. John Vianney Parish Choir (*Mentor*) – Barb Visockey-Adams, *director*
Lent V – April 2	St. Ignatius Parish Choir (*Cleveland*) – Jason Lewis, *director*
Palm Sun – April 9	St. James Parish Choir (*Lakewood*) – Susan Lezan, *director*

HELEN D. SCHUBERT CONCERTS SPRING 2017

Cathedral of St John the Evangelist; 1007 Superior Ave @ E. 9th St; Cleveland, Ohio 44114
All concerts are FREE, (*no tickets, no reservations*)
Free secure parking: Cathedral garage on Rockwell Ave @ E. 9th St.

April 26 - Wednesday @ 7:00 p.m.
Vox Luminis (*Namur Belgium*); Lionel Meunier, *director*
I Know that my Redeemer Liveth – Music of the English Renaissance
Specializing in the performance of 16th–18th century vocal music, **Vox Luminis** has performed in festivals and venues in Belgium, France, Germany, the Netherlands, Portugal, Croatia & the U.S. The Ensemble's 2012 recording of Schütz's *Musicalische Exequien* received several prestigious awards including *Gramophone*'s Recording of the Year, the Baroque Vocal Gramophone Award and the International Classical Music Award.

May 11 – Thursday @ 8:00 p.m.
***JUBILATION*! Elizabeth Stuart Church Choir Festival**
The Tenth annual WCLV *JUBILATION* Choir Festival features four Church Choirs from Northeast Ohio. Established in 2008 to showcase sacred choral music that is recognized as part of the core classical repertoire, the Festival seeks to encourage a heightened standard of choral music in houses of worship, and to celebrate choirs that strive for excellence.

Catholic Community Foundation

CATHOLIC CHARITIES ANNUAL APPEAL 2017

Thank you to all parishes for your efforts with the 2017 In-Pew Commitment Weekend, on 11-12 February. Catholic Charities could not continue its vital services without the support from our parishes. Parishioners who missed this weekend or have not yet responded to their letter from Bishop Thomas, can make a secure, online gift by visiting the Catholic Charities Annual Appeal website at: www.catholiccommunity.org/2017appeal.

At this point, all in-pew envelopes should have been received by Agilis for processing. Look for emails from Holly Hebebrand to see the progress of your parish toward its goal and download bulletin announcements to share the good news!

Questions? Contact Holly Hebebrand, 216-696-6525, ext. 1049 or hhebebrand@catholiccommunity.org.

TABOR FUND GRANT AWARDS

Applications for **Tabor Fund Grant Awards** are now available for the 2017A cycle. Awards are intended to provide an opportunity for ministers to refresh and/or re-energize their spirituality, faith, mind and/or physical well-being, as part of fostering personal development and improving their ministry. Awards will be made in the following categories: Education and Formation, Sabbaticals and Retreats.

Any bona fide employees (paid or volunteer), lay, and religious who work in any recognized ministry within the Catholic Diocese of Cleveland; this includes parishes, religious orders, recognized ministries and offices of the Diocese. While priests cannot receive individual awards, they may participate in Education and Formation initiatives/retreats for their parishes or schools.
The application deadline for the Tabor Fund Grant Awards Program is 15 March.

You may access the application and guidelines by visiting http://www.catholiccommunity.org/grants. Questions may be directed to Lauren Gannon at 216.696.6525, extension 4200 or lgannon@cathoiccommunity.org.

OFFICE OF STEWARDSHIP

NEW RENEWAL PROGRAMS FOR OFFERTORY ENHANCEMENT

Did your parish participate in the *Grateful Giving* offertory enhancement program in 2015 or 2016? Discover a simple method of inviting renewed support from those who responded and new support from those who were unable. ***Is it time to learn more?*** Let's have a conversation…please contact Terri Preskar, director of Stewardship at (800) 869-6525 or (216) 696-6525 x5090 or *tpreskar@catholiccommunity.org*.

PARISH STAFF NETWORK

We have grown! A stewardship network has grown within our diocese over the past year and includes representation from over 20 parishes of varied size and parish roles. We meet on the second Thursday of each month at 9:30 a.m. , and the agenda is developed by the participating members. It's been a source of encouragement, wisdom, and new ideas, most especially for those responsible for increasing engagement, such as stewardship, advancement / development, and pastoral ministry.
All are welcome, parish staff members and lay leaders! Come as you can. Please visit *http://www.dioceseofcleveland.org/stewardship/networkmeetings/* for more information or contact Terri Preskar at *tpreskar@catholiccommunity.org* or216-696-6525 (800-869-6525) x5090.

***JOYFULLY GIFTED*, A SPIRITUAL GIFTS DISCERNMENT PROCESS**

Imagine a parish community where all of the laity have discovered and are using their spiritual gifts and direct them authentically to the heart of the Gospel. We might find that we will have parish communities guided by the Holy Spirit, living in communion, to be mysteriously fruitful. (*Joy of the Gospel*, 130)

It was two years ago that the Offices of Evangelization and Stewardship partnered for the development of *Joyfully Gifted*, a spiritual gifts (charisms) discernment process available to all

parishes, schools, and Catholic institutions in the Diocese. Since that time, over 70 parishes have participated with exceptional evaluations from participants. In addition, a *Joyfully Gifted for*

Youth spiritual gifts discernment tool and Leader's Guide was recently developed and is now available.

This program is partially funded by *Rooted in Faith, Forward in Hope*, so comes to you at a minimal financial/staff investment. Interested in learning more? Please visit: *www.dioceseofcleveland.org/evangelization/joyfullygifted*. Invite Terri Preskar or Terrie Baldwin to further explore the value of this opportunity for your parish community.

CATHOLIC LAWYERS GUILD

LENTEN REFLECTION WITH LUKE MACIK, ATTORNEY AND HEAD MASTER OF THE LYCEUM SCHOOL

Lawyers Guild Members are invited to attend a Lenten Reflection on Wednesday, 8 March beginning with 5:10 Mass at St. John the Evangelist Cathedral, followed by a Lenten reflection and light supper to be held in the Cathedral Square offices located at 1404 E. Ninth Street, Cleveland, OH 44114. Luke Macik will speak on the Catholic lawyer as priest, prophet and king; offering reflections on paragraph 783 of the Catholic Catechism: "Jesus Christ is the one whom the Father anointed with the Holy Spirit and established as priest, prophet, and king. The whole People of God participates in these three offices of Christ and bears the responsibilities for mission and service that flow from them."

All are welcome to this free event. Please RSVP to Colleen Rigo, *crigo@catholiccommunity.org* or by phone 216-696-6525 x4080.

Finance and Legal

"The Diocesan Legal and Finance Offices have released an updated memorandum on raffles. If you did not receive a copy, please contact Gerald Arnold in the Finance Office or Kevin Burke or Brian Heskamp in the Legal Office to obtain one."

The Diocesan Legal Office has from time to time been contacted by parishes or schools who are potentially faced with losing "free money" from foundations, and corporate or other donors, because they are not listed in the "IRS Exempt Organizations Business Master File" ("EOBMF").[1] This is a list that is available online and allows anyone to verify that an organization is tax-exempt, and some organizations such as GuideStar pull information directly from the EOBMF. If an entity is not on this list, in order to verify tax-exempt status the entity would generally need to present a copy of the USCCB annual group ruling letter along with a copy of the relevant

pages of the Official Catholic Directory, or other information. While this should demonstrate tax exempt status, it is outside of the normal "process" for some foundations or donors, and these foundations prefer the streamlined simplicity of online verification through the EOBMF. We are working to ensure that Diocesan affiliated entities including parishes and schools are included on the EOBMF if they are not already, although please note that it may take up to six months for the IRS to process submissions. If you have any questions regarding this issue, please do not hesitate to contact the Diocesan Legal Office. Kevin Burke can be reached at kburke@dioceseofcleveland.org or extension 4360 and Brian Heskamp can be reached at bheskamp@dioceseofcleveland.org or extension 4370.

[1] The EOBMF can be accessed here: https://www.irs.gov/charities-non-profits/exempt-organizations-business-master-file-extract-eo-bmf. For more information about the EOMBF, see: http://www.usccb.org/about/general-counsel/upload/USCCB-Group-ruling-FAQs-2015.pdf

Clergy and Religious

DIOCESAN VOCATION OFFICE

EXALT (XLT!)

Join us for an evening of prayer, time for reconciliation, song, and praise with Eucharistic Adoration on ***16 March 2017,*** 7:00–9:30p.m. in Sacred Heart Chapel on the campus of the Center for Pastoral Leadership in Wickliffe. Visit www.clepriesthood.com or call 440-943-7630 for more details.

Upcoming 2017 XLT! Dates: *20 April 2017.*

SAVE THE DATE!
BISHOP'S SEMINARY BRUNCH

The 33rd ***Bishop's Seminary Brunch*** will be held on ***Sunday, 19 March 2017***, 12 Noon to 3:00 p.m. at Executive Caterers at Landerhaven. This is a fundraising event to benefit our seminarians. Consider filling a table of ten by inviting your parishioners and friends to attend. Individual tickets are also available. For more information, please contact Mary Avenoso at 440-943-7630 or mavenoso@dioceseofcleveland.org.

SEMINARY VOCATION OFFICE

***DUC IN ALTUM* RETREATS**

In Luke 5, Jesus tells his disciples to *"put out into the deep."* This *Come and See* weekend experience at Borromeo and Saint Mary Seminaries provides an overnight retreat for men between 17 and 44 years of age, offering the opportunity to experience life at the seminary. Please take a few minutes to identify a few potential candidates and call (440-943-7660), fax (440-943-7577), or email (mmccandless@dioceseofcleveland.org) their names and addresses. We'll see that they receive a personal invitation. Those interested can also sign up through the "Discernment & Discovery" tab on CLEpriesthood.com.

Upcoming 2017 Retreat Date: April 7-9, 2017

SAVE THE DATE

Borromeo Seminary Golf Outing will take place on Monday, 26 June 2017, at Signature of Solon Country Club. Proceeds go toward scholarship support for incoming students at Borromeo Seminary. For registration information or parish sponsorship opportunities contact Maggie Zbiegien at 440-943-7631, mzbiegien@dioceseofcleveland.org .

Parish Life and Development

IMMIGRANTS AND REFUGEES FROM THE MIDDLE EAST: THEIR EXPERIENCES, THEIR CHALLENGES

The Rev. Elias Mallon, S.A., PhD will be speaking at Lakewood Catholic Academy, 14808 Lake Avenue, Lakewood, Ohio 44107 on Tuesday, 25 April from 7:00 to 8:30 p.m.

The title of his talk is: ***Immigrants and Refugees from the Middle East: Their Experiences, Their Challenges.*** This topic is in the forefront of our country's division; this presentation is current and relevant to this debate. Fr. Mallon is well-educated in Islam and will share his experiences and insights. Don't miss this opportunity; there is no charge for this event. A flyer is included with the March Diocesan Memo.

DIOCESAN MINISTRY TO THE INCARCERATED

FAMILY SUPPORT MINISTRY: LEAF MINISTRY

Family Support Ministry: LEAF Ministry_ Listening, Encouraging, and Assisting Families (See: www.leafministry.org for additional information on this ministry)

Do you have families in your parish, who, because of the incarceration of a loved one, experience isolation, shame, guilt, and an overwhelming sense of being alone? The LEAF Ministry has been formed to be of support to these families. Groups meet monthly offering an opportunity to those who come to listen and share community, network and learn from others who understand their situation, challenges, fears and emotions. All are welcome to participate irrespective of faith affiliation. For more information and to verify the schedules, please call one of the following parishes and visit the website: www.leafministry.org No pre-registration is necessary.

It is our intention to continue to form additional groups in the various areas of the diocese. If you are interested in beginning a group or want more information, call Sister Rita Mary, SND at 800-869-6525 or 216-696-6525 x2200.

Cuyahoga County

Communion of Saints
2175 Coventry Road
Cleveland Heights, Ohio 44118
216-321-0024
Meets at 7:00 p.m. on the first Thursday of the month

Mary, Queen of Peace
4423 Pearl Road
Cleveland, Ohio 44109
216-749-2323
Meets at 7:00 p.m. on the fourth Wednesday of the month

St. Agnes+Our Lady of Fatima
6800 Lexington Avenue
Cleveland, Ohio 44103
216-391-1655
Please call the above number for more information.

St. Ladislas
2345 Bassett Road
Westlake, Ohio 44145
440-835-2300
Meets at 7:00 p.m. on the second Wednesday of the month

St. Malachi
2459 Washington Avenue
Cleveland, Ohio 44113
216-861-5343
Meets at 7:00 p.m. on 2nd Wednesday

Geauga County

Holy Angels
18205 Chillicothe Road
Bainbridge, Ohio 44023
440-708-0000
Meets at 7:00 p.m. on Thursday, 23 March 2017

Lake County

St. Noel Parish
35200 Chardon Road
Willoughby, Ohio 44094
440-946-0887
Meets at 7:00 p.m. on the third Monday of the month

Lorain County

Sacred Heart Chapel (Spanish) presently meeting with St. Ladislas)
4301 Pearl Avenue
Lorain, Ohio 44055
440-277-7231
Meets at 7:00 p.m. with St. Ladislas on the second Wednesday of the month

Medina County

Medina Parishes meeting at St. Francis Xavier Parishes
600 East Washington Street
Medina, Ohio 44256
330-725-4968
Meets at 7:00 p.m. on the fourth Monday of the month

Summit County

St. Mary Hudson
340 North Main Street
Hudson, Ohio 44236
330-653-8118
Temporarily discontinued

Wayne County: Coming in the future
Ashland County: Coming in the future

Other groups will be beginning in the fall and winter. For additional information call 216-696-6525 x 3500 and see the website at www.leafministry.org

CHAPLAIN SERVICES AT THE PRISONS AND JAILS LOCATED IN THE DIOCESE OF CLEVELAND

If you have a loved one incarcerated in one of the eight counties of the Diocese and would like to have a priest, deacon or one of our lay volunteer ministers visit with them, please call the Parish Life Office at 800-869-6525 or 216-696-6525 x 3500. The Diocesan Ministry to the Incarcerated has a presence in the three state prisons, the county jails and the juvenile facilities located within our diocese. We would be glad to have someone visit with them.

THE GAY AND LESBIAN FAMILY MINISTRY OF THE CLEVELAND CATHOLIC DIOCESE

The Body of Christ in the Diocese of Cleveland is called to reverence each person as a unique reflection of God's presence in our midst.

LENTEN INVITATION

A Lenten Day of Reflection is being held at St. Vincent DePaul Parish, 41295 North Ridge Road in Elyria on 1 April 2017 beginning at 10:00 a.m. in the parish social hall. We welcome the Lesbian/Gay Community, their families and allies to join us for a day of reflection on living the corporal and spiritual works of mercy. The closing will take place at 3:30 p.m., followed by the Parish Mass in the Church. Lunch is provided; there is no cost for this event. Please refer to the flyer for further information.
Reservations are requested – please call 216-696-6525, ext. 3500 or email glfm@dioceseofcleveland.org. Please advise us of any dietary restrictions.

FAMILY SUPPORT GROUP

Holy Spirit Parish in Avon Lake.
(440) 933-3777
Usually meets the first Sunday of each month.
Please call the parish for additional details.

St. John Vianney Parish, Mentor
(440) 943-3445
Meeting is usually on the second Sunday of each month
Please call the parish for additional details.

PARISH OUTREACH GROUPS

Parish outreach groups exist to provide a place of support, affirmation and spiritual guidance to gay and lesbian Catholics.

Blessed Trinity, Cleveland (Westside)
Facilitator: Rev. Douglas Koesel (216) 671-5890
(usually meets on the second and fourth Tuesdays each month from 7:00-9:00 p.m.)

Gesu Parish, University Heights (Eastside)
(216) 932-0617 - Please call parish for details.

ST. MARY HUDSON GROUP

Our St. Mary Family Support Group will meet the fourth Thursday of every month at 7:00 p.m. in the chapel. The goal of this ministry is not to attempt to alter any person's sexual orientation; rather, it is our goal to support all persons in their quest for wholeness and holiness. This group is opened to gay and lesbian persons and their family members. Any questions, please contact Lori Joseph at ljoseph@stmaryhudson.ccf or at 330-653-8118, ext. 233. St. Mary Parish in Hudson is located at 340 N. Main Street.

For any additional information, please feel free to call the Parish Life Office at 216-696-6525 or 1-800-869-6525, ext. 3500.

INTERFAITH OFFICE

CATHOLIC JEWISH COLLOQUIUM

The Catholic Jewish Colloquium, which is cosponsored by the Anti-Defamation League and the Diocese of Cleveland in conjunction with the Jewish Federation of Cleveland and the Cleveland Board of Rabbis will be held on Wednesday, 26 April 2017 at the Park East Synagogue**,** 27500 Shaker Boulevard, Beachwood, Ohio at 7:00 p.m. The speaker will be Aaron David Miller and the title of this talk is: The Search for Middle East Peace: A US Negotiator Looks Back. This presentation is open to the public and there is no fee but reservations are requested by emailing: agray@adl.org. A flyer is included with the March Diocesan Memo.

Aaron David Miller, historian, analyst, and former advisor to Republican and Democratic Secretaries of State on Arab-Israel negotiations, 1978-2003. Currently, Dr. Miller is Vice President for New Initiatives and a Distinguished Scholar at the Woodrow Wilson International Center for Scholars.

The Respondent to Dr. Miller is Fr. Elias Mallon. Fr. Elias D. Mallon is the External Affairs Officer for the Catholic Near East Welfare Association (CNEWA) which supports charitable, educational, health and development projects in the Middle East, Ethiopia, eastern Europe and southern India.

EVANGELIZATION OFFICE

***EVENING OF CONFESSION* – AN EVANGELIZING OPPORTUNITY FOR ALL PARISHES**

Parish Resources for the Evening of Confession can be found at www.welcomecatholics.com under the tab "Parish Resources". There are a multitude of ideas for promoting, preparing and inviting people to this event in your parish community. Please contact Terrie Baldwin with any questions regarding the Evening of Confession as an opportunity for evangelization.

***JOYFULLY GIFTED* - SPIRITUAL GIFTS DISCERNMENT PROCESS**

Schedule your Joyfully Gifted Retreat for 2017!

Joyfully Gifted is a parish process for participants to discover and discern how God is calling them to use their Charisms through the support of a retreat, phone guides and small groups. Charisms are instruments to be used for evangelization to reveal Christ's presence to others. Imagine a parish community where all of the laity have discovered their spiritual gifts and are using them to share the Gospel message, from this process we have found enlivened spirits and people living their faith authentically in Jesus Christ.

Retreats are presently scheduled for:

St. Edward, Ashland – 4 March
St. Rita, Solon – 5-7 March (Mission Workshop)
St. Colman, Cleveland – 11 March
St. Joan of Arc, Chagrin Falls – 8 April
St. Justin Martyr, Eastlake – 19, 26 April and 3 May (3 Day Retreat)
St. Hilary, Akron – 29 April
St. Mark, Cleveland – 30 May

This program is partially funded by *Rooted in Faith, Forward in Hope*, so comes at a minimal cost to a parish. Please contact Terrie Baldwin to see how this process may benefit your parish, school or organization or go to www.dioceseofcleveland.org/evangelization/joyfullygifted.

***FORMING INTENTIONAL DISCIPLES*-PARISH TALKS OR LEADERSHIP TRAINING**

Inspirational parish talks or Ministry Leadership Training on the book *Forming Intentional Disciples* are now available. Contact Terrie Baldwin to discuss this opportunity for creating missionary disciples in evangelizing churches as Pope Francis describes in *Joy of the Gospel* or to set a date in your parish or organization.

EVANGELIZATION OPPORTUNITIES

To find out about more or have a conversation about any aspect of evangelization, getting started, the latest approaches, programs or processes for your parish community or to book the director for a talk at your parish or organization, please check out the evangelization website at www.dioceseofcleveland.org/evangelization or contact Terrie Baldwin in Office of Evangelization for any additional questions or support at (216) 696-6525 or (800) 869-6525, ext. 2540 or tbaldwin@dioceseofcleveland.org .

PASTORAL MINISTRY OFFICE

JOB RESOURCE FOR LAY ECCLESIAL MINISTERS AND PARISHES

The Pastoral Ministry Office can assist those who are seeking positions in parishes, as well as those who are looking for a lay ecclesial minister for their parish. Confidentiality is maintained at all times. Please call the office at 440-943-7672 or email pastoralministry@dioceseofcleveland.org if you would like more information.

HISPANIC MINISTRY

V ENCUENTRO

On **3 March** V Encuentro Diocesan Special Engagement with Dr. Hosffman Ospino. This will take place in the Cathedral Square Plaza Building (Rappe Room in lower level) from 6:00-8:00 p.m. No cost for diocesan members.
On **4 March** V Encuentro Conference at La Sagrada Familia Church for all Hispanic community at no cost from 10:00 a.m.-3:30 p.m. with Mass and sending rite

LEADERSHIP FORMATION

18 March - Leadership Formation: Latin-American Theology at the Center for Pastoral Leadership from 9:00 a.m. – 5:00 p.m.

Catholic Charities Corporation

DISABILITY SERVICES & MINISTRIES

DIOCESAN SUMMER PROGRAMS FOR CHILDREN AND ADULTS WITH DISABILITIES OFFER RESPITE AND SERVICES FOR YOUR FAMILIES

Since 1966 our Diocese has offered summer programs for children and adults with disabilities. Since that time, the options have greatly expanded. Parishes have often viewed these programs as a ministry they can offer their families who have children with disabilities. The summer programs offer respite for families and provide life-enhancing programs in a Catholic setting.

The Catholic Camping partnership includes: Catholic Charities Disability Services' Camp Happiness Program in Wickliffe & Cleveland; Augustine Rainbow Camp of St Augustine Church in Cleveland; and the SumFun Program and Camp Christopher in Summit County. Together, these programs allow our Diocese to offer diverse summer programs. The locations are in Cuyahoga, Lake & Summit Counties, but children & adults are welcome from all of our eight counties.

Working together, these programs can offer your parish exciting opportunities for persons with various levels of disabilities to meet new friends, learn new things and just have fun!

Contact Marilyn Scott, Program Director of Catholic Charities Disability Services, for more information 216-334-2963 or mjscott@ccdocle.org

MARRIAGE & FAMILY MINISTRY

WEBSITE and FACEBOOK

Visit our website and Facebook page for Pre-Cana days, NFP classes, Parenting classes, Couple Ministry training, Bereavement Ministry and Compassion & Care trainings, divorce recovery groups, Ministry to the Sick and Caregivers and more. For more information call Jane at 216-334-2978**.**

FAMILY PERSPECTIVES

Family gospel insights and intercessions for each Sunday are included in the Family Perspectives and General Intercessions flyer for the month of April 2017 (published a month in advance).

NATURAL FAMILY PLANNING	Resources are available on the website. Natural Family Planning brochures are available in .pdf to offer to your couples preparing for marriage. This is one more way to encourage couples to investigate the benefits of NFP.
MARRIAGE PREPARATION and PARISH PRE-CANA DAYS	Our website at http://ccdocle.org/marriage-and-family-ministry/marriage/engaged-couples lists marriage preparation options. Parishes are invited to advertise on our website. Call or email Jane at 216-334-2978 or jschwendeman@ccdocle.org
PREP® MARRIAGE SKILLS WORKSHOP FOR ENGAGED AND MARRIED COUPLES	PREP fulfills the Pre-Cana requirement for engaged couples, and offers enrichment to married couples. **Date & Time**: Sunday, 12 March 2017, 8:30 a.m.– 4:30 p.m. Please register by 3 March 2017 **Place**: Holy Spirit Catholic Church, 410 Lear Road, Avon Lake, OH 44012 (Noon Mass) **Cost**: $125 per couple. or **Date & Time:** Saturday, 29 April 2017, from 9:00 a.m. – 6:30 p.m. Please register by 21 April 2017 **Place**: Holy Martyrs, 3100 Old Weymouth Rd., Medina, OH 44256 (5:30 p.m. Mass) **Cost:** $125 per couple. For more information about PREP, call 216-334-2978. Download registration forms at http://ccdocle.org/program/prep
CANA II - REMARRIAGE PREPARATION	A marriage preparation series for couples, in which one or both have been married before, or one or both will become a stepparent. Includes *Active Parenting for Stepfamilies* series at a date to be determined. **Date & Time:** Saturday, 8 April 2017, 8:30 a.m. – 5:30 p.m. - Cana II session (includes 4:30 p.m. Mass) **Place:** St. Joseph Parish, 12700 Pearl Rd., Strongsville, OH 44136 **Cost:** $125 per couple. Please register by 31 March. Registration forms are available at Cana II 2017.
ENGAGED ENCOUNTER	Catholic Engaged Encounter is a comprehensive weekend of marriage preparation held three times a year at the St. Leonard Retreat Center, 4076 Case Road, Avon, Ohio 44011. For questions call Alex and Lily Fuentes at 216-849-3769. The dates for 2017 are March 17-19, May 19-21 and September 15-17, 2017. Visit their website for more information and to register – www.clevelandencounter.com.

AMORIS LAETITIA (THE JOY OF LOVE) – Words of life and Love

Pope Francis' letter – *The Joy of Love* –found here offers some very sound advice to couples: "Those who love are capable of speaking words of comfort, strength, consolation, and encouragement. These were the words that Jesus himself spoke: "Take heart, my son!" (*Mt* 9:2); "Great is your faith!" (*Mt* 15:28); "Arise!" (*Mk* 5:41); "Go in peace" (*Lk* 7:50); "Be not afraid" (*Mt* 14:27). These are not words that demean, sadden, anger or show scorn. In our families, we must learn to imitate Jesus' own gentleness in our way of speaking to one another." #100

50TH WEDDING ANNIVERSARY CELEBRATION

The annual 50th Wedding Anniversary Celebration that will be held on Sunday, 30 July 2017 at the Cathedral of St. John the Evangelist. Reservations will be accepted for couples married 50 years (married in 1967). Couples who are celebrating other significant anniversaries (55 or over) or have missed previous celebrations are welcome to register and attend. Seating is limited in the Cathedral. The number of guests will be determined by the seating capacity and total number registered.

Date & Time: Sunday, 30 July 2017 at 2:30 p.m. Mass
Place: Cathedral of St. John the Evangelist
All registrations should be handled through parish secretaries. Registration forms will be sent to all parishes before the end of March; couples should contact their parishes to register. If you do not receive these materials please contact Jane at jschwendeman@ccdocle.org or call 216-334-2978 or Jason at jrlewis@ccdocle.org or call 216-334-2974.

SACRED STEPS TO PEACE FOR TEENS PROGRAM / Divorce Thru the Eyes of a Teen

This new program for teens whose families have experienced a divorce, is open to anyone from the ages of 12-17. The purpose of this program is to help teens deal with the effects of divorce, as well as having time together socially. The Sacred Steps to Peace for Teens will meet every third Friday of the month at 7:00 p.m. in the Holy Family Center Room 1, starting February 17th. The facilitators for the program are Carol Petro, MSW from the Marriage and Family Office, Deacon Bob Lester of St. Joseph Parish, and Deacon Bob Sabol of St. Elizabeth Ann Seton Parish in Columbia Station. It is encouraged for parents who are attending the Sacred Steps to Peace Program, have their children attend this program, as well as any other parents who think this would be a good way for their children to heal through the divorce in their family.

Place: St. Joseph Parish, 12700 Pearl Road, Strongsville, OH 44136 - Holy Family Center Room 1
Date & Time: Starting Friday, 17 February 2017, from 7:00 – 8:30

p.m., then the third Friday of each month.
For more information on both of these programs, contact Deacon Bob at the St. Joseph Church Office, 440.238.5555 ext. 110.

SACRED STEPS TO PEACE / Catholic Divorce Recovery

The Department for Marriage and Family Ministry presents a Catholic Divorce Recovery Program entitled *Sacred Steps to Peace*. The Sacred Steps General Meeting is held on the third Friday of each month, with a focus on spiritual healing and growth through education, discussion and reflection on Scriptures and Church teachings. Optional small group weekly sessions will be guided by a team in a support group format, using prayer, exercises and a workbook as a pathway to divorce recovery. Participants are welcome to join at any time.

Sacred Steps General Meeting for 14 sessions
Place: St. Joseph Parish, 12700 Pearl Rd., Strongsville, OH 44136.
Cost: $25 for the series, including a workbook
Date & Time: Starting Friday, 17 February 2017, 7:00 – 8:30 p.m., then the third Friday of each month.
Working the Steps Support Group (optional)
Date & Time: to be decided based on the needs of the participants.
For registration details call Jane at 216-334-2978 or go to Sacred Steps

WORLD WIDE MARRIAGE ENCOUNTER

World Wide Marriage Encounter offers weekends to bring a husband and wife closer together. Get away from the distractions of everyday life and focus on each other and how to improve your marriage. The next weekend is May 5-7, 2017 at the Clarion Inn & Conference Center, Hudson, Ohio. Information on these weekends can be found at the link above, or call 330-305-9963

RETROUVAILLE

Retrouvaille is a three-month program to help couples struggling in their marriages. It has three phases, starting with a weekend experience in which couples learn to re-establish communication and to gain new insights into themselves as individuals and as a couple. Post sessions are held over a period of 12 weeks to further develop and enhance the techniques learned on the weekend. A support group is available offering interaction with other couples who are striving to improve their relationship. The 2017 weekends are scheduled for April 21-23, 2017 and September 8-10, 2017.
For more information go to their website www.helpourmarriage.com, for registration or email Marce & Liz Gliha at 3031@retrouvaille.org

Miscellaneous

FISH FRY LISTING

Parishes, schools and Catholic institutions within the diocese can submit information regarding their Lenten fish fry via a special form set-up on the diocesan web site at www.dioceseofcleveland.org/fishfryrequest. Submissions will be reviewed and posted throughout Lent on the diocesan web site. The form asks for details regarding location, price and allows requestors to submit a pdf menu or flier.

COAR PEACE MISSION ANNUAL BENEFIT

For 37 years, COAR, the Community Oscar A. Romero, has been a refuge for children in need in El Salvador.

Join us to celebrate! This year we honor The Most Reverend Anthony M. Pilla, Bishop Emeritus, for his many years of support.

Date & Time: NEW!! Saturday, 13 May 2017, 5:00 p.m. Vigil Mass - 6:30-9:00 p.m. Heavy hors d'oeuvres & Cocktails

Place: Center for Pastoral Leadership, 28700 Euclid Avenue, Wickliffe, OH 44092. Mass in Resurrection Chapel & Reception in the Founder's Room

Cost: $75 per Person, tickets on-sale April 1st, Sponsorship available, please check the website or phone 440-943-7615

If you cannot attend but wish to make a donation please send your contribution, payable to "COAR" at:
COAR Peace Mission, 28700 Euclid Avenue, Wickliffe, OH 44092
Or visit our website: www.coarpeacemission.org

YOUNG CATHOLIC PROFESSIONALS (YCP)

The mission of Young Catholic Professionals (YCP) is to encourage young adults working in various professions to 'Work in Witness for Christ'.

As a national organization, YCP membership consists of young adults in their 20s and 30s, single and married, who are highly motivated to achieve personal and professional success while seeking a greater understanding of their Catholic faith. We also welcome professionals who may not be Catholic, but are interested in learning more about the Catholic faith.

YCP Cleveland invites young professionals to join us for our upcoming Executive Speaker Series featuring seasoned professionals sharing how they have embraced the Catholic faith within their careers:

- Tuesday, 14 March – 6:30-8:30 p.m. featuring Rich Costello of Steris at Magnificat High School (20770 Hilliard Blvd, Rocky River, OH 44116)
- Saturday, 18 March – 9:00 a.m.-12:30 p.m. St. Joseph the Worker Retreat at Saint Clarence Parish (30106 Lorain Road North Olmsted, OH 44070)
- Tuesday, 11 April – 6:30-8:30 p.m. featuring Sandra Pianalto of the Federal Reserve Bank of Cleveland at Saint Ignatius High School Breen Center (2008 W. 30th St. Cleveland, OH 44113)

For additional information on YCP Cleveland, visit www.ycpcleveland.org or email us at info@ycpcleveland.org