



## COMPLIANCE DOCUMENTATION FOR ENSURING A SAFE ENVIRONMENT IN THE PARISH

I understand that the following steps are required in order to comply with the United States Conference of Catholic Bishops' *Charter for the Protection of Children & Young People* as applied in the Diocese of Cleveland.

<b>Task — VIRTUS® Protecting God's Children</b>		<b>Yes/No for Time period 7/1/2022 6/30/2023</b>	<b>Process is ongoing</b>
1	VIRTUS® “Protecting God’s Children” Awareness Session attendance is required of every new employee and volunteer with access to children and compliance is tracked in the VIRTUS® database. Also, VIRTUS® Online training bulletins for all current employees/volunteers is tracked.		
2	All new employees and volunteers have received a copy of the Diocesan <i>Policy for the Safety of Children in Matters of Sexual Abuse, Revised 2016</i> and have signed an Acknowledgement Form.		
3	All new employees and volunteers have received a copy of <i>Standards of Conduct For Ministry, Revised 2016</i> and signed an Acknowledgement Form.		
4	Criminal background checks have been conducted on all new employees and volunteers, including those who have transferred and are required to do so as per the diocesan policy with results on file with the parish, school or organization. When Selection.com is completed no additional background checks are required.		
5	Criminal background checks have been repeated on all clergy, staff and volunteers whose fingerprints are five (5) years old and updated via online process Selection.com link in the VIRTUS® database. Once a Selection.com background check has been completed no repeat background checking needed.		

<b>Task — Praesidium Called To Protect</b>		<b># of children participating</b>		<b># of opt-outs</b>
6	Praesidium “Called To Protect”™ curriculum has been implemented w/children in grades K-8.	<b>PSR</b>	<b>School</b>	
	K-5 Called to Protect for Young Children			
	6, 7, 8 grades Called to Protect for Youth			
	<i>IF Applicable</i> --Other (High School) Called to Protect programming			
7	Called to Protect for Parents & Families			<b># of parents attending</b>
8	Total Number of Catechists in PSR Program	<b>Paid</b>	<b>Volunteers</b>	

**I CERTIFY THAT ALL REQUIREMENTS LISTED ABOVE ARE COMPLETED OR ARE IN PROCESS.**

\_\_\_\_\_  
*Signature of Person completing the form, if not the pastor*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Pastor (REQUIRED)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name of Parish/School/Organization*

\_\_\_\_\_  
*Location (city) of Parish/School/Organization*

Please return this form to Debbie Morris at 1404 East Ninth St., 5<sup>th</sup> Floor, Cleveland, OH 44114 or Fax to (216) 861-3200; or scan and email to [dmorris@dioceseofcleveland.org](mailto:dmorris@dioceseofcleveland.org); please do NOT return form via a scanned phone photo as this is an official document. Return no later than July 21, 2023.