



*Catholic Diocese
of Cleveland*

**Financial Statements
Overview**

*Parish Financial
Operations Handbook*



CATHOLIC DIOCESE OF CLEVELAND



_____ Parish
 Address _____
 City _____
 Computer Control No. _____

Overview of Parish Financial Data

Fiscal Year Ended June 30, _____

ANNUAL FINANCIAL RECAP	PARISH (AMOUNT)	SCHOOL (AMOUNT)	COMBINED (AMOUNT)
Operating Receipts	\$ _____	\$ _____	\$ _____
Less: Operating Disbursements	_____	_____	_____
Subtotal	_____	_____	_____
Add: Extraordinary Receipts	_____	_____	_____
Less: Extraordinary Disbursements	_____	_____	_____
Excess/(Decrease) of Receipts over Disbursements	\$ _____	\$ _____	\$ _____
CHECKING, SAVINGS AND INVESTMENTS -(See Schedule G)			
Checking Account Balances			\$ _____
Savings and Investment Account Balances			_____
Total			\$ _____
AMOUNTS OWED TO OTHERS -(See Schedule I)			
Unpaid Diocesan Assessments			\$ _____
Other Amounts Owed to Diocese (Including Insurance)			_____
Other Parish Liabilities			_____
Total			\$ _____
OFFERTORY DATA			
Number of Persons on Parish Register			_____
Number of Parish Households			_____
Number of Envelopes Used			_____
Offertory Collections for Fiscal Year (Control Account 1001)			\$ _____
Average Annual Offertory Collections per Envelope Used			\$ _____
SCHOOL DATA			
Average School Enrollment			_____
Number of Teachers			_____
Ratio of Students to Teachers			_____ to 1
<i>(Average School Enrollment divided by Number of Teachers)</i>			
Cost Per Pupil			\$ _____
<i>(Line 85 of School Financial Statements divided by Average School Enrollment)</i>			
Parish Subsidy of School			\$ _____



_____ Parish



Overview of Parish Financial Data
Fiscal Year Ended June 30, _____

CERTIFICATION

We, the undersigned, have examined the accompanying financial statements and certify that they represent the information to be a complete and accurate record of the receipts and disbursements of the parish for the fiscal year.

Pastor (or Administrator) _____

Parish Accountant _____

Finance Council Member _____

Finance Council Member _____

Finance Council Member _____

Finance Council Member _____

Finance Council Member _____

PERSON TO CONTACT WITH QUESTIONS

Name _____

Telephone (_____) _____