

Rooted in Faith – Forward in Hope Grant Year 2024
Strengthening Our Faith Grant Application – Cover Sheet

*(Please save this form to your desktop, complete and return via email to:
Tracy Peters - tpeters@dioceseofcleveland.org.)*

Name of Applicant _____

Title _____

Parish Name _____

Parish Address _____

City _____ Zip Code _____

Parish Phone _____ Applicant extension _____

Applicant email _____

Contact Person if different from Applicant _____

Phone number/extension, if applicable, of Contact Person _____

Federal Tax ID _____

Tax Status _____

DRE/Pastoral Minister Signature of Approval _____

Pastor Signature of Approval _____

Project/Program Amount Being Requested (in whole numbers) _____

Maximum Request \$15,000

Category of Grant:

Please check only one:

Sacramental Formation for Parents & their Children

Young Adult Formation including Newman Campus Ministry

Parish School of Religion | Faith Formation for Children & Adolescents

Adult Faith Formation

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**Suggested Criteria to Assist in Writing a
Home-based Sacramental Preparation by Parents Grant**

1. Has the pastor approved the contents of this grant?
2. Are the curriculum and materials faithful to the Catechism of the Catholic Church and approved by the United States Conference of Catholic Bishops?
3. Are the software and other materials you are seeking compatible with your current technology? What new technology equipment will you need?
4. How does your grant complement and/or supplement the current diocesan-approved texts?
5. Is this grant request a response to the need expressed by a significant number of parents in your parish? If not, are you willing to share this material with a neighboring parish?
6. Have you included parental training and ongoing support for the new instructional materials?
7. Is this a grant that needs sustaining over several years in order to be effective? How will you address this need?
8. Has the parish been considering this program but did not have the funds to address it?

**Suggested Criteria to Assist in Writing a
Parish School of Religion Grant**

1. Has the pastor approved the contents of this grant?
2. Is this grant intended for a pre-school, elementary, or high school PSR program?
3. Are the curriculum and materials faithful to the Catechism of the Catholic Church and approved by the United States Conference of Catholic Bishops?
4. Are the software and other materials you are seeking compatible with your current technology? What new technology equipment will you need?
5. Does your grant complement and/or supplement the current diocesan-approved texts?
6. Explain how the program will provide comprehensive preparation and certification opportunities for the volunteer catechists who will teach the PSR students.
7. Does your program include liturgical and service opportunities? Explain.
8. Explain how your program will support the parents in the catechetical formation of their children.

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9. What is your plan of action to maintain the strength of your program? What additional funds are available to you?
10. How will you evaluate the effectiveness of your PSR Program?

**Suggested Criteria to Assist in Writing an
Engaging Young Adults in the Life and Mission of the Church Grant**

1. Has the pastor/administrator, youth minister and Newman Campus Minister approved the contents of this grant?
2. Are the curriculum and materials faithful to the Catechism of the Catholic Church and approved by the United States Conference of Catholic Bishops?
3. Are the software and other materials you are seeking compatible with your current technology? What new technology equipment will you need?
4. How does your grant accommodate the life circumstances of young adults such as the need for babysitting, provision of a meal, and the need for faith sharing and the development of small Christian communities based on interest or lifestyles of young adults?
5. Is this grant request a response to the need expressed by a significant number of young adults in your parish? If not, how could you share this material with a neighboring parish or several parishes in your district?
6. If you are seeking a grant for Newman Campus Ministry, have you exhausted your ability to receive a grant through the Newman Foundation or would this grant supplement a Newman Foundation grant?
7. Is this a grant that needs sustaining over several years in order to be effective? How will you address that need?
8. Has the parish been considering this program but did not have the funds to address it?

**Suggested Criteria to Assist in Writing an
Adult Education Grant**

1. Has the pastor approved the contents of this grant?
2. If you represent a diocesan office, can you substantiate the planning for implementation in the diocese that has preceded your request of this grant?
3. If you represent a diocesan office, do you intend to collaborate with any other diocesan office such as Evangelization, etc.? Please explain.

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4. Are the curriculum and materials faithful to the *United States Catholic Catechism for Adults* and the *National Directory for Catechesis*?
5. Does your grant complement and/or supplement the current thinking on adult faith formation found in the Church's catechetical documents?
6. Are the software and other materials you are seeking compatible with your current technology? What new technology equipment will you need?
7. Is this grant request a response to the need expressed by a significant number of adults in your parish or a survey that reveals this need? Explain.
8. Have you included research you may have done about programs in other dioceses?
9. Is this a grant that needs sustaining over several years in order to be effective? How will you fulfill this need?
10. Has the parish been considering this program but did not have the funds to address it?
11. Have you considered running a program that could include neighboring parishes?

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Strengthening Our Faith Grant Application –
Project Explanation

Project/Program Title

Please briefly describe your project/program in 10 words or less. You will have an opportunity to fully describe your project below. Examples: development and implementation of Sacramental preparation materials for parents/guardians for use with their children; support for Parish Schools of Religion to strengthen volunteer catechist formation, and curricular programming with service and retreat opportunities for students; enhancement of opportunities for young adults in Newman Campus Ministry to connect with their parishes and to deepen their faith; strengthening adult faith formation within parishes and diocesan-wide including a website dedicated to adult faith formation resources.

Project Name: _____

Project Start Date: _____

Project End Date: _____

Project Description (See Suggested Criteria - attached and available under the Parish Catechetical Leader Group on the DigitalAcademy for assistance in writing your description.)

Explain the project/program to be funded by this request.

- How will this advance your mission?

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Strengthening Our Faith Grant Application – Project Explanation

How does it support the accomplishment of your parish goals? Which goals?

What activities will ensure that you have met your goal(s) and objectives?

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When the project/program is completed, what do you hope will have been accomplished?

If a program, do you anticipate it to be ongoing? Does your budget include a request for funding to continue the program? How will you measure success of the program/project?

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Have you received RIF funds in the past? YES ____ NO ____

If so, have you submitted all required year end project reports? _____

Numbers served by the program/project

How many children/parents/adolescents/young adults/adults (indicate which group this program/project targets) will be given opportunities to strengthen their faith through this program/project? _____

Project Budget

What is the total cost of the program/project? Whole numbers only _____

Attach separate Budget Sheet with estimated line items for materials, resources, equipment and services

Please e-mail completed application to
tpeters@dioceseofcleveland.org

**Grant Applications for Round Fourteen of
Strengthening Our Faith are due
October 18, 2024**

**Grants for Round Fourteen will be decided
by the end of December 2024**

**Grant Awards will be presented
In January/February 2025**

Strengthening Our Faith 2024 Budget Form

- | |
|---|
| 1.) Please provide a copy of the Parish/School <u>most current financial statements. (Balance Sheet and Income and Expense Statement)</u> |
| 2.) Please provide a copy of the Parish/School Operating Budget for the current fiscal year. |
| 3.) Any other financial information available that will assist in this distribution process. |

DISTRIBUTION REQUEST—PROJECT BUDGET	
Program/Project Title	
Program/Project Costs:	<i>N.B., these are excluded from funding: pilgrimages, facilities, salaries.</i>
— Equipment	\$
— Catechetical Materials	\$
— Stipends	\$
— Other Costs	\$
Total Program/Project Costs	\$
Community served	
Number of people to be served by this Program/Project	
TYPE OF REQUEST (check only one category)	
<input type="checkbox"/> Sacramental	<input type="checkbox"/> Religious Education, Faith Formation for Children & Adolescents
<input type="checkbox"/> Adult Education	<input type="checkbox"/> Young Adult Formation
SIGNATURES	
Signature of Pastor/Administrator:	
Prepared by:	
Contact Person:	
Phone:	Email:

Rooted in Faith (RIF)– Forward in Hope Grants Program 2024 Grant Award Final Report

Secretariat for Catechetical Formation and Education

The Secretariat for Catechetical Formation and Education expects a final report detailing the progress and activities you were able to accomplish because of your grant.

*This report should be sent by email within **90 days** of the end date of your project along with a detailed accounting of the funds spent to:*

Tracy L. Udrija-Peters, M.M., M.B.A.

Catholic Diocese of Cleveland

Phone: 216-696-6525 ext. 1022

Fax: 216-579-9655

tpeters@dioceseofcleveland.org

Name of parish/school/entity: _____

Date grant was awarded: _____

Name of specific project/program: _____

Area in which grant was awarded: _____

Amount received: _____

Completing report: Name _____

Title _____

Date submitting report: _____

Rooted in Faith (RIF)– Forward in Hope Grants Program 2024 Grant Award Final Report

Objective(s) your organization set out to achieve:

Outcome(s) achieved:

Rooted in Faith (RIF)– Forward in Hope Grants Program 2024 Grant Award Final Report

Factors contributing to the success of the program:

Program Plans for the Future:

Financial Report on Program:

Please attach a detailed project budget showing how the Rooted in Faith – Forward in Hope Grant funds were used. It is understood that you will return any unused funds with this report.