
Playground Safety & Maintenance Checklist

1. METAL MATERIAL/CONSTRUCTION PM CHECKLIST

A. Special instructions for PM of the equipment:

- Outdoor paint for metal surfaces
- Mask to restrict inhaling paint fumes
- Select paint brush type and width based on the piece of equipment to be painted

B. General instructions:

- Cloth for cleaning dirt from metal surfaces
- Both “rough” and “fine” surface sandpaper
- Durable paint for outdoor application
- Step ladder
- Non-toxic paint remover (for paint spills)

C. Tasking to be performed-Annually:

- Clean the surface
- Sand the surface
- Paint the surface
- Place, “Wet Paint” sign on equipment
- Tighten nuts and bolts
- Confirm rigidity of equipment frame
- Return the next day to remove and dispose of “wet paint” sign

D. Complete notes, when applicable:

- Note visual observations requiring future action
- Note equipment damage requiring either immediate action or future consideration

2. REINFORCED PLASTIC OR FIBERGLASS MATERIAL/CONSTRUCTION PM CHECKLIST

A. Special instructions for PM of the equipment:

- Cleaner for plastic or fiberglass surfaces

Fiberglass resin and mesh cloth

B. General instructions:

Cloth for cleaning dirt from surfaces

Both “rough” and “fine” surface sandpaper for damaged surface scrapes

Step ladder

C. Tasking to be performed:

Clean the surface

Sand the surface

Repair surfaces with fiberglass resin

Wax sliding surfaces

Tighten nuts and bolts

Confirm rigidity of equipment frame

D. Complete notes, when applicable:

Note visual observations requiring future action

Note equipment damage requiring either immediate action or future consideration

3. WOODEN AND TREK COMPOSITE MATERIAL/CONSTRUCTION PM CHECKLIST

A. Special instructions for PM of the equipment:

Cleaner for wood and trek surfaces

Portable battery-power washer for cleaning trek material

Water hose

B. General instructions:

Cloth for cleaning dirt from wood and trek surfaces

Both “rough” and “fine” surface sandpaper

Step ladder

Non-toxic stain and/or linseed oil for treating the wood

C. Tasking to be performed:

Clean the surface

- Sand the wood surface where necessary
- Stain and/or linseed oil the wood surfaces
- Place, "Wet Paint" sign on equipment
- Power wash trek surfaces
- Tighten nuts and bolts
- Confirm rigidity of equipment frame
- Clean the surface
- Sand the wood surface where necessary
- Return the next day to remove and dispose of "wet paint" sign

D. Complete notes, when applicable:

- Note visual observations requiring future action, e.g., replace rotted, pressure treated wood
- Note equipment damage requiring either immediate action or future consideration

4. ROPES AND LADDERS MADE FROM HEAVY ROPE OR CHAIN MATERIAL PM CHECKLIST

A. Special instructions for PM of the equipment:

- Can of outdoor paint with paint brush type and width based on the metal ladder
- Spray can of outdoor paint for metal ladder
- Mask to restrict inhaling paint fumes

B. General instructions:

- Cloth for cleaning dirt from metal surfaces
- Both "rough" and "fine" surface sandpaper
- Step ladder
- Non-toxic paint remover (for paint spills)

C. Tasking to be performed on outdoor rope ladders-Annually:

- Inspect the rope for rot, mildew, fraying, and/or deterioration
- Test rigidity of rope strength
- Clean the surface of both rigid and chain link metal ladders
- Sand the surface where needed

- Paint the surface where needed
- Place, "Wet Paint" sign on equipment
- Inspect chain links for tightness
- Tighten links, nuts and bolts
- Confirm rigidity of equipment frame
- Return the next day to remove and dispose of "wet paint" sign

D. Complete notes, when applicable:

- Note visual observations requiring future action, e.g., replace deteriorated rope ladder
- Replace damaged "S" links to secure chain ladder
- Note equipment damage requiring either immediate action or future consideration